

## **Council Programs Refund Policy**

All refund requests must be **in writing** by the payer, with a date and signature, and sent to the Council Service Center.

A full refund will be issued if the written request is **received** at the Council Service Center 14 days prior to the event unless otherwise stated in the event brochure.

A 50% refund will be issued if the written request is **received** at the Council Service Center less than 14 days prior to the event unless otherwise stated in the event brochure.

**Refunds will not be issued for requests received after the opening date of the event.**